



COUNTY OF PLACER CIVIL SERVICE COMMISSION

Monday – July 14, 2014

MINUTES

4:00 PM Closed Session

4:30 PM Open Session

CIVIL SERVICE COMMISSION

JOHN COSTA

RON LE DOUX

DON NELSON, **Chair**

ANDRAE RANDOLPH

RICK WARD, **Vice Chair**

Nancy Nittler, Personnel Director
Kellie Craig, Executive Secretary

**Placer County Personnel – Training Room
145 Fulweiler Avenue, Suite 200
Auburn, CA 95603**

Placer County is committed to ensuring that persons with disabilities are provided the resources to participate fully in its public meetings. If you are hearing impaired, we have listening devices available. If you require additional disability-related modifications or accommodations, including auxiliary aids or services, please contact the Executive Secretary. If requested, the agenda shall be provided in appropriate alternative formats to persons with disabilities. All requests must be in writing and must be received by the Executive Secretary five business days prior to the scheduled meeting for which you are requesting accommodation. Requests received after such time will be accommodated only if time permits.

4:00 PM

ROLL CALL

Meeting was held at Placer County Personnel – Training Room
145 Fulweiler Avenue Auburn, CA 95603
Chair Nelson presiding.
All Commissioners were present.

CLOSED SESSION – PURSUANT TO GOVERNMENT CODE

I. PUBLIC EMPLOYEE PERFORMANCE EVALUATIONS

- A. Closed Session - Evaluation of performance of various Placer County employees pursuant to Government Code Section 54957.1 and pursuant to Placer County Chapter 3, Code Section 3.04.650.

4:30 PM

OPEN SESSION

FLAG SALUTE

Led by Commissioner Randolph

I. REPORT OF ACTION TAKEN IN CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTION 54957.1.

Chair Nelson announced that the Commission had met in closed session to discuss personnel matters pursuant to authority granted by Government Code Section: 54957.1 Public Employee Performance Evaluations.

No action to report.

II. AGENDA APPROVAL

It was moved by Chair Nelson to modify the order of Agenda Item VI.
It was moved by **Randolph** and seconded by **Costa** to approve the agenda.
Motion Carried Unanimously.

III. MINUTES OF PREVIOUS MEETING – June 9, 2014

Chair Nelson approved the minutes as submitted.

IV. PUBLIC COMMENT – None

V. OLD BUSINESS - None

VI. NEW BUSINESS

- A. Approval of merit increases for classified employees pursuant to Section 3.04.650 (progression in steps) of the Placer County Code.

It was moved by **LeDoux** and seconded by **Costa** to approve merit increases for classified employees.

Motion Carried Unanimously.

- B. Request for approval of Work Out of Class Pay pursuant to Placer County Code Section 3.08.510 (C.)(5.) (c.) for employee(s) assigned to the department(s) of **Personnel and Treasurer-Tax Collector**.

It was moved by **Costa** and seconded by LeDoux to approve the Work out of Class Pay pursuant to Placer County Code Section 3.08.510 (C.)(5.) (c.) for employee(s) assigned to the department(s) of **Personnel and Treasurer-Tax Collector**.

Motion Carried Unanimously.

- C. Preliminary Grievance Hearing –
Consideration of the PPEO Correctional Officer Sergeants complaint served March 21, 2014 pursuant to Placer County Code Chapter 3, Section 3.08.320.

It was moved by **LeDoux** and seconded by **Costa** that pursuant to Section 3.08.320(A), the complaint was not drawn and filed in compliance with the requirements of Section 3.08.340(B) of this rule.

Motion Carried Unanimously.

It was moved by **Randolph** and seconded by **Costa** that pursuant to Section 3.08.320(B) the allegations of the complaint do not warrant further inquiry by the Commission as the Deputy Sheriff II is not a subordinate classification to the Correctional Officer Sergeants.

Motion Carried Unanimously.

Pursuant to the above rulings, the Grievance dated March 20, 2014 filed on behalf of the Correctional Officer Sergeants by Stationary Engineers, Local 39 is hereby terminated.

VII. COMMUNICATIONS - Reports to the Commission are informational items only. **(No action will be taken)**

- A. Provisional appointment - None
- B. Report of leaves of absence
- C. Staff reports and correspondence
 - ACORN payroll update will be continued to August.
- D. Commissioner comments –
 - Don, Rick & Nancy met with David Boesch – CEO on how to proceed with the HR Organizational Review.

ADJOURNMENT @ 6:10 PM

There being nothing further to come before the Commission, it was moved by **LeDoux** and seconded by **Ward** to adjourn the meeting. Motion Carried Unanimously.

The next regular meeting will be in on **Monday – August 11, 2014** – Placer County Training Room @ 145 Fulweiler Avenue, Suite 200 Auburn, CA 95603 commencing @ 4:00 PM.

PLACER COUNTY CIVIL SERVICE COMMISSION

DON NELSON
CHAIR

KELLIE CRAIG
EXECUTIVE SECRETARY